

# Parenting Apart Packet

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This packet provides you with information useful to creating a workable and thoughtful parenting plan.

- ✓ Discussion Points for Parenting Apart:
  - Locally
  - Interstate / Long Distance
    - ✓ Parenting Time Calendar
- ✓ Holiday & Special Occasion Worksheet
  - ✓ A Child's Fundamental Rights
    - ✓ Communication Skills Sheet
      - ✓ Values Worksheet

Founded in 1980 to ensure that every child thrives in a safe, healthy & legal environment, Child Find's mission is to resolve and prevent cases of missing children augmented by programs and services that promote healthier family environments and strengthen parents – the key to child well-being.

# PARENTING APART: PARENTING TIME CALENDAR \*

Parents may be filling this worksheet out together, or using it individually to propose a schedule. There are 10 available week slots. This way two full months can be scheduled (since some months have 5 weeks). Copies should be made for those who would like to map out a longer period of time. Label the weeks you're working on (e.g., "Week 1 Jan. '09." etc.) This calendar can be used as:

- 1) a month-to-month calendar for a full year (make 6 copies)
- 2) divided into two parts when there are different types of months, e.g., school vs. summer months
- 3) a repeating schedule where all months are the same (use only the first half of the worksheet)

\* THIS SCHEDULE SHOULD BE USED ALONG WITH THE HOLIDAY & SPECIAL OCCASION WORKSHEET TO DETERMINE EXCEPTIONS TO THE SCHEDULE

WEEK / DATE	SUN	MON	TUES	WED	THURS	FRI	SAT	NOTES

# A Child's Fundamental Rights:

A Document for Parents Living Apart

### AS A CHILD WITH PARENTS LIVING APART, I HAVE THE RIGHT ...

- to love both my parents with joy, and be proud that both love me.
- to joyfully love *all* the people who are important to me.
- to never face rejection by a parent.
- to be safe, to be respected, to be cared for in every way.
- to always have my developmental needs and challenges taken into account.
- to be protected from hearing unnecessary and hurtful details about an adult conflict.
- to have parents who are flexible about different rules, and respect all safe parenting styles.
- to have parents who check in with each other on these rules when consistency is crucial.
- to have my needs and interests come first when decisions about my schedule are made.
- to be disciplined wisely, calmly and compassionately.
- to be free from any blame for the break-up.
- to never be asked to take a side in an adult argument.
- to have parents who do what they can to stay emotionally healthy, and who will see to my emotional health.
- to talk about things openly without fear of punishment or guilt; to keep my feelings private if I choose to.
- to see my parents as good role models for how to be respectful of others, even when there's a disagreement.
- to not be asked to report on what is happening in one parent's life to the other parent.
- to have parents who talk to one another without asking me to act as messenger.
- to just be a child without being responsible for the well-being of an adult.
- to have parents who will work at making the best of a very difficult situation.



# PARENTING APART: HOLIDAYS & SPECIAL OCCASIONS Use this form or the blank sheet on the next page to create your own schedule.

	DATE AND YEAR (WRITE THE PICK-UP DATE & TIME THE RETURN DATE & TIME IF NECESSARY)		TYPE & FREQUENCY OF CONTACT BETWEEN CHILD & OTHER PARENT	
Example: Parent B'day (Dad)	02/13/09 Friday from 5 P.M. to Sat. 11 A	A.M. Grandma Jane's	Text msg. to Mom by 8 pm Fri	
New Year's (Eve/ Day)				
Martin Luther King Day				
President's Day				
Passover				
Valentine's Day				
Good Friday				
Easter Sunday				
Mother's Day				
Memorial Day				
Father's Day				
4th of July				
Labor Day				
Rosh Hashanah				
Cinco de Mayo				
Epiphany				
Dia de Muertos				
Yom Kippur				
Columbus Day				
Halloween				
Election Day				
Veterans Day				
Thanksgiving				
Chanukah				
Christmas Eve				
Christmas Day				
Greek/Ukranian Easter				
Child's Birthday				
Parent B'day ( )				
Parent B'day ( )				
Other B'days: (step family, siblings, grandparents, etc.)				
Ramadan				
Eid al Fitr				
Eid al Adha				
Kwanzaa				
Spring Break				
Winter Break				
Summer Break				

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# **PARENTING APART: HOLIDAYS & SPECIAL OCCASIONS**

	DATE AND YEAR (WRITE THE PICK-UP DATE & TIME TO THE RETURN DATE & TIME IF NECESSARY)	WHERE THE CHILD/REN WILL BE	TYPE & FREQUENCY OF CONTACT BETWEEN CHILD & OTHER PARENT
Example: Parent B'day (Dad)	02/13/09 Friday from 5 P.M. to Sat. 11 A.M.	Grandma Jane's	Text msg. to Mom by 8 pm Fri

### PARENTING APART - DISCUSSION POINTS

#### 1. WE MAY NEED TO DISCUSS CUSTODY:

#### **Custody means 2 things:**

A-Where child/ren live, known as residency. You may hear "primary residence" or "physical residence"

B-Who makes important decisions and has access to records? You may hear "legal" or "decision making"

HERE ARE THE BASIC CHOICES FOR CUSTODY:

Sole (Full) custody - decision making by one parent, residence with one parent
- shared decision making & access to records, but reside mostly with one parent
- shared decision making, annual parenting time divided exactly 50/50
- children divided into different homes, e.g., twin children split into two homes

- 2. WE MAY NEED TO DISCUSS ACCESS (PARENTING TIME, VISITATION) \* see Holidays & Special Occasions worksheet
  - Weekends
  - Weekdays
  - Holidays / long weekends
  - School recesses

- Summer vacations
- Our birthdays
- Child/ren's b'days
- Other special occasions

#### WE MAY NEED TO DISCUSS ACTIVITIES 3.

What activities do our children like to do? What activities need the consent of both parents? What activities have they been involved in? Who will pay? What happens if there's a scheduled event our child wants to attend and it's during the non-custodial parent's time? When will our child/ren make decisions?

- 4. WE MAY NEED TO DISCUSS GEOGRAPHIC RESTRICTIONS and CHANGES What happens if there's foreign and/or out-of-state travel? What about relocating with children, when is the
  - other parent notified about intentions to travel?
- WE MAY NEED TO DISCUSS ACCESS TO RECORDS / SCHOOLS / PROFESSIONALS 5. Who will bring the child/ren to doctors, dentists, who makes appointments, how do we notify one another? Who will be notified of school functions, who will attend parent-teacher conferences?
- WE MAY NEED TO DISCUSS HOW WE WILL REACH ONE ANOTHER 6.

What info do we share and how do we contact one another? /Do we require confirmation that a message was received? We need to share addresses, landline and cell phone numbers, email addresses. We need emergency contact info.

7. WE MAY NEED TO DISCUSS <u>WHEN</u> WE WILL REACH ONE ANOTHER

Notice of changes – how do we notify one another that WE MAY NEED to change a scheduled visit? how much notice do we give?

How and when is information regarding illnesses and accidents shared?

How often will each parent speak on the phone with the child when apart? What times? What happens if the parent with the child/ren cannot be reached? Will the child/ren have cell phones? SKYPE? Who pays?

- WE MAY NEED TO DISCUSS GRANDPARENTS / EXTENDED FAMILY TIME w/CHILD/REN 8.
- 9. WE MAY NEED TO DISCUSS SUPPORTING THE CHILD/REN FINANCIALLY Will we open a child support case, will the money come directly from the non-custodial parent's paycheck? Who will pay for child care expenses? Who will provide the child care? Who provides insurance? What about elective procedures, dentists, therapists, prescriptions, glasses? Who will pay the co-pay?
- 10. WE MAY NEED TO DISCUSS HOW WE WILL HANDLE FUTURE DISPUTES Will we try mediation first? Will we get attorneys? Who will pay legal fees?



#### **LONG DISTANCE & INTERSTATE**

## PARENTING APART - DISCUSSION POINTS

1. WE MAY NEED TO DISCUSS CUSTODY: Custody means 2 things:

A -Where child/ren live, known as residency. You may hear "primary residence" or "physical residence" B-Who makes important decisions and has access to records? You may hear "legal" or "decision making"

HERE ARE THE BASIC CHOICES FOR DISTANT PARENTING CUSTODY:

Sole (Full) custody

- decision making by one parent, residence with one parent

Joint custody - shared decision making & access to records, but reside mostly with one parent

**Shared custody** - shared decision making, parenting time 50/50 (only for non-breastfeeding/non-schoolers)

- 2. WE MAY NEED TO DISCUSS HOW TO CREATE MEANINGFUL TIME WTH THE NON-CUSTODIAL PARENT Possible times for longer visits: Holidays (which ones do we celebrate), long weekends, summer vacations
- 3. WE MAY NEED TO DISCUSS SPECIAL EVENTS \* see Holidays & Special Occasions worksheet
  What can we come up with to make sure that the child/ren are able, whenever possible, to spend time with
  the non-custodial parent for important events? What are those important events? What activities and
  occasions will the non-custodial parent be invited to?
- 4. WE MAY NEED TO DISCUSS GEOGRAPHIC CHANGES
  What happens if one of us needs to move even farther away? Do we go back to court to modify the order?
  Can we work things out between us without help, or do we want to go to mediation?
- 5. WE MAY NEED TO DISCUSS THE EXPENSES INVOLVED WITH DISTANT PARENTING VISITS Who will do the driving, will we get a court order, who will pay for the other expenses related to travel (air fare, train/bus fare, etc.). What can we come up with that will not be too stressful on our child/ren. What can we come up with that will not make us feel resentful about the move?
- 6. WE MAY NEED TO DISCUSS ACTIVITIES
  What activities do our children like to do? What activities need the consent of both parents? What activities have they been involved in? Who will pay? What happens if there's a scheduled event our child wants to attend and it's during the non-custodial parent's time? When will our child/ren make decisions?
- 7. WE MAY NEED TO DISCUSS HOW THE CHILDREN WILL COMMUNICATE WITH THE NON-CUSTODIAL PARENT Will the children communicate via email, webcams, SKYPE, regular mail, texting/cell phones (who pays). How often will contact be made? What if the child is not willing or able to speak during a scheduled time?
- 8. WE MAY NEED TO DISCUSS <u>HOW</u> WE WILL REACH ONE ANOTHER
  What info do we share and how do we contact one another? How do we confirm receipt of a message?
  We will need to share addresses, landline and cell phone numbers, email addresses, emergency contact info.
- 9. WE MAY NEED TO DISCUSS <u>WHEN</u> WE WILL REACH ONE ANOTHER
  How do we notify one another about the need to change a scheduled visit, how much notice do we give/need?
  How and when is information regarding illnesses and accidents shared? While we need to agree that
  day-to-day decisions will be in the hands of the parent who is with the child/ren, what if there's a need for
  emergency treatment and/or a big decision to be made?
- 10. WE MAY NEED TO DISCUSS GRANDPARENTS / EXTENDED FAMILY TIME w/CHILD/REN How will we find a way to honor step parents and other important parties in the child/ren's lives?
- 11. WE MAY NEED TO DISCUSS SUPPORTING THE CHILD/REN FINANCIALLY
  Will we open a child support case, will the money come directly from the non-custodial parent's paycheck?
  Who will pay for child care expenses? Who will provide the child care? Who provides insurance? What about elective procedures, dentists, therapists, prescriptions, glasses? Who will pay the co-pay?
- 12. WE MAY NEED TO DISCUSS HOW WE WILL HANDLE FUTURE DISPUTES Will we go to mediation? Will we get attorneys? Who will pay legal fees?





# CHILD FIND of AMERICA PARENTING APART: Communication Skills Choosing Words That May Help

**Point out what you have in common:** "We're both worried about [Jessie's cursing]."

**Ask for help:** "I need your input on [the cell phone] problem."

**Ask for advice:** "What do you think about [Chris getting a weekend job]?"

Be honest about how you're feeling: "I won't say this doesn't upset me, but I'll listen to you."

**Be UNassuming:** "Are you upset about [what the kids ate at my house]?"

**Admit you got it wrong:** "I misunderstood what you were telling me."

**Take responsibility:** "I shouldn't have said it that way."

**List what you CAN do and plan the rest:** "I can deal with [curfew] now. Can we decide on the [driver's permit when Jamie turns 16?]"

**Acknowledge your responsibilities:** "I know it's my job to work out the [transportation], but can we discuss some details?"

**Take a step back and reflect:** "Why do you think we keep fighting about [Rory's homework]?"

**Melt the blame:** "No one meant for this to happen."

**Don't assume the worst of intentions:** "I know you didn't intend to sound [mean], but when you talk like that I get [sad]."

**Brainstorm together:** "What [bedtime] rules would work for both us and the kids?"

**Admit the limitations:** "We'll never agree about [chores]; maybe we should each do our own thing."

**Drop the defense:** "I know I'm not your favorite person."

**Recognize touchy topics:** "I know it's a sensitive issue, but can we discuss [how Alex disciplines Jordan]?"

**Acknowledge how important the other person is:** "What you say matters to me."

**Bring respect back into the mix:** "I think you're a good parent. I like the way you [talk to] the kids."

**Don't shut down for good:** "Can we talk about this Monday? I need to think about it over the weekend."

**Validate concerns:** "I understand why [you worry] when [I don't answer the phone]."

Name the other person's value: "I know [honesty] matters to you."

**Name your own value:** "[Being on time] is important to me."

Use "I feel \_ statements" <u>GENUINELY</u>:

"I feel [upset] when you [laugh at my cooking] because [the kids have been doing the same thing]."

#### MY VALUES LIST: WHAT IS MOST IMPORTANT TO ME?

Make a copy for each family member involved in making parenting plan decisions. Each person should circle up to ten important values.

If your child is not old enough to do this, write your child/ren's top values below. Compare all answers.

Then brainstorm: "What plan can we come up with that will honor these values?"

Selflessness Accomplishment Control Flexibility Leadership Persuasiveness Accountability Coolness **Forgiveness** Legacy Philanthropy Serenity Cooperation Frankness Lightheartedness **Piety** Seriousness Accuracy Activeness Courage Freedom Logic **Playfulness** Serendipity Adaptability Creativity Friendliness **Popularity** Love Sex Adventure Culture Friendship Loyalty Power Sexuality Frugality Making a difference Curiosity **Preparedness** Social skills Aggressiveness **Apologies Decisiveness** Manners Solidarity Fun Privacy **Ambition** Dependability Generosity Masculinity Professionalism Solitude Public service **Approachability** Devotion Gentleness Maturity Spirit Assertiveness Discretion Hard work Mellowness **Punctuality** Spirituality Health Diversity Mercy Quiet Stability Beauty Being the best **Dominance** Honesty Moderation Recognition Social status Drive Honor Modestv Refinement Strength Belonging Calmness Relaxation Success Duty Hospitality Money Career Education Humility Mysteriousness Reliability Support Challenges Nutrition Efficiency Humor Religion Tact Obedience Charm Energy Hygiene Reputation Teamwork Cheerfulness Idealism **Enthusiasm** Open-mindedness Resilience Thankfulness Clarity Independence **Openness** Resolving conflict **Thoroughness** Equality Cleverness Excellence Identity with place **Optimism** Resourcefulness Tolerance Tradition Commitment Excitement Individuality Orderliness Respect Communication Extravagance Integrity Originality Responsibility True to yourself **Faithfulness** Reverence Trustworthiness Community Intelligence Outrageousness **Justice Passion** Compassion Fame **Role Modeling** Variety **Keeping promises Patience** Romance Vision Competence Family Sacrifice Warmth Competition **Fashion** Keeping secrets Patriotism Confidence Fearlessness Kindness Peace Safety Winning Conformity Knowledge Scheduled time Wisdom Femininity Perceptiveness Consideration Financial stability Lawfulness Perfection Security Work ethic Youthfulness Consistency **Fitness** Learning Perseverance Self-respect

V	CHILD FIND of AMERICA
2	PARENT HELP

Our child/ren's values:		